

Erwin Montessori

Meeting Date: Oct 15, 2024 2:45 PM

Leadership

Location: CF Office (Room 11)

I. Attendance

Malaina Seegars, Karla Massey, Monica Wright, Chabela Taylor, Betsy Sumerford, Karen Wallace, Ruma Bhadury, Dari Pass, Brenda Green, and Tannesia Dukes our parent representative (joined virtually).

II. Success/Concerns (5-10 min)

- Completed required assessments: DIBELS, NWEA, BOG, RTA with 100%
- Parent Teacher Conferences are underway
- Hosted Zone Three (13-14 Schools plus the Specialty People) for their Admin Meeting
- New request from the AG Department would like to use our space for their meetings.
- Karla was celebrated with the completion of the assessment and picture day.
- EC Lead mentioned that the students have made good growth through the work of the Erwin EC Program.

III. Coaching Comments - Feedback has been given regarding our SIP plan. We need to go through the actions today. We must attach the title one money to the plan. For example: money allocated for field trips, staffing, etc. Also, we need to hire another tutor to make sure we can reach the number of students we have reached last school year to maintain and grow the strides made last year. It would be best to do this with the title one. Question: Certified training to deal with students with disabilities - Chabela Taylor would like to become the point person for this assignment.

IV. Principal's Updates - (5-10 Min) Conversations regarding her thoughts on moving our program forward with those administrators and specialty people who visited our space. Also, the cultural lessons designed by the Montessori Program should be included.

IV. Approval of Last Minutes

V. Old Business (15-20 min)

Crafts suggestion form Pre-K and K - one item, but they are still waiting on Money, ½ grades with her amount for the two projects. Two Crafts must be priced with an itemized list below \$200 per grade band—kid-based projects.

1. Align Title 1 spending to the SIP plan.
  - a. Tutors - are allotted only 20 hours a week. To support 75 (K-3 students). Budget-wise, we need to address the need for an additional tutor. Tutors (A4.01) will be a larger part of our funding this year to support student learning. They will be hired by November 01. The leadership team has agreed to budget \$4359.83 for this purpose. Funds will come from the Title 1 budget.
  - b. Staff development participant stipends - Pre-K (KEA) and Transition for Grades 1st through 5th new students to Erwin Montessori. (A4.16) Target Date: June 30, 2025. Magnet Fair is included here as well.
  - c. Professional Development (A4.06) for Staff development online training for Co-Teachers. Restorative Practices, Montessori Philosophy, and Peace Education. Expenses and stipends included. Target Date: April 21, 2025.
  - d. (B2.03) Long Range Planning support by providing half-day substitutes to refine units of instructional data.

- e. Math instruction 3 times a year 12-2 subs provided using title one funds, including the math teacher leader. (C2.01)
- f. Parent food during Title I Events (E1.06) shares parent practices to use at home to strengthen home/school connections. A portion of our title, One Nights, will address handling and using Montessori Materials. What is our focus and how funding will be impacted? For parent education. Parent supplies and Montessori materials. We need to make this more focused. Support parental participation in Field Day. This year, we have the title one committee. Due by the end of June. Comment from Tannesiah Dukes: I agree with having Montessori materials or even a one-page help with students at home.
- g. Software purchases and subscriptions (A1.06): the school will purchase Frax and Explore Learning software to address literacy and math K-5.
- h. Field trips (A1.06) teachers will provide learning enrichment via on-site and off-site learning. Leadership team considers funding buses via Title 1, and also discusses how to distribute field trip funding equitably across grade bands.
- i. Operating supplies and Montessori materials when funding has not been encumbered.

VI. Indicators - 1.07: ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them. (5088)

Grace and Courtesy were received from classroom teachers and needed help from a specialist. Everyone was added to the email distribution for Wise Ways. What are some possible consequences? This should be different for primary because the co-teacher will remain with the classes. 1st and 2nd Grades request appropriate ways to handle classroom vandalism. Massey suggested clearly stating the expectations, and specialists are in the cafeteria to develop a relationship. Question: Should this be added as an action step? Seegars will have a joint meeting with specialists to ensure the message is

shared with everyone—quarterly specialist meeting to discuss Montessori foundations and philosophy. Class meetings are one way to revisit expectations and procedures. Betsy needs to know who is required to stay. 1st - 5th Grade Co-Teachers will wait as long as necessary and should remain in the specialist wing and float back and forth between the two classes as required. Co-teachers also will need a break. Restorative practice - Ms. Cook is working on this. Classroom meetings will continue to address behavior. Teachers need to know what consequences can be done to address some behaviors. This may be addressed in a staff meeting.

Look at Wise Ways - Classroom management was highlighted, and everyone was encouraged to read through and find ways to correlate best practices to provide tools to our students who may be outliers and regularly remind others of the expectations. We must hold all teachers accountable for what's happening in our classrooms.

## VII. Other Business

### 1. Title 1 Budget Amendments.

After review of student data in PLC's staff and admin agree there is a need for an additional tutor. The Leadership team has reviewed this request and has determined that hiring a student tutor would be the most cost effective approach. They have requested the hiring of the former student tutor whose tutoring efforts lead to great gains with student growth the previous school year. Additionally she is a former Montessori student and knows how to use all Montessori materials.

27 sub days are needed for the year to cover long range planning days additionally 8 days are needed to cover teachers to complete observations for montessori certification

A. Cost of a student tutor will be 4359.38 inclusive of FICA

The following funds will be transferred from the following lines items to fund the tutor:

\$700 from Field trips

\$2000 from Parent Food

\$1659.38 Professional Development Stipends

B. 35 days for a total of \$5274.85 to cover the cost the teams has elected to transfer the following:

\$1700 from stipends

\$2000 from staff pd expenses

\$1574.85 from supplies

VIII. Agenda: (30-60 min)

1. Look at the feedback from the SIP survey for staff and discuss future professional development.
2. TAG
3. Upcoming curriculum for Kindergarten -
4. MTAC